

TRAVEL GRANT

Terms and Conditions 2025

1. Sport organisations who are successful in their Travel Grant application are required to meet all conditions of award before payment will be released. Support is provided by Jersey Sport to meet and exceed requirements.
2. Jersey Sport will conduct spot checks, at its discretion, and reserves the right to audit the sport organisation with regards to the Travel Grant and the information provided as part of the grant process. Proof of attendance at all competitions, events and training funded by a Jersey Sport award must be retained for up to twelve months from the date the grant is received. When requested, organisations will have a maximum of two weeks to present relevant information.
3. Jersey Sport reserves the right to cancel a grant, require repayment and/or exclude the applicant from access to future grants if proof of attendance is not presented within the related timeframes or we find that any material information provided in the application form, during spot checks or audits was misleading, inaccurate or fraudulent.
4. The Travel Grant is provided on the basis that the costs this funding is meeting will not be used to double-fund trips or displace other funding that is secured elsewhere. This does not prevent athletes or organisations seeking other sources of funding to help cover the remaining costs associated with trips, but in the event that part or full financial support is sourced elsewhere, organisations must disclose this to Jersey Sport immediately. In some cases, the grant amount may be reduced to a lesser amount, or to zero.
5. If your sport organisation is unable to use the awarded grant for the purposes specified in this document, and within the timescales of the calendar year, Jersey Sport must be informed immediately. If you want any changes to be considered and approved, please email: grants@jerseysport.je.

6. The agreement or rejection of any changes to the grant purpose and/or total grant award will only be valid once confirmed in writing by Jersey Sport. Any changes to the programme being funded should not be implemented until this has been received.
7. Where grants are disseminated by the sport organisation to member/affiliated/partner organisations, the awarded sport organisation must ensure the member/affiliated/partner organisations meet the grant criteria and governance requirements of Jersey Sport.
8. It is the responsibility of the sport organisation to ensure all competitions, events and training attended using any Travel Grant award must be appropriately regulated and governed to the governance requirements of Jersey Sport. Awards distributed by Jersey Sport can only be deployed for competitions, events and training that occur in the future – no retrospective funding will be allowed. The Travel Grant must be used solely for purpose set-out in this document by agreeing to these Terms and Conditions.
9. If your sport organisation ceases to exist, becomes insolvent, goes into administration, receivership or liquidation you should contact Jersey Sport at the earliest opportunity. If the grant or any part of the funding has not already been spent on the purpose specified, it must be returned to Jersey Sport.
10. If within the lifetime of the grant your sport organisation undergoes a merger, consideration will be given on receipt of a written request, to the grant being transferred, subject to the merged sport organisation being eligible to receive funding. This is only at the sole discretion of Jersey Sport.
11. Jersey Sport reserve the right to visit your sport organisation to see and discuss the work supported by the Travel Grant. Jersey Sport also retain the right to require your organisation's attendance at a meeting at a mutually agreed date, time and venue.

12. Any additional or special conditions notified to your organisation in writing by Jersey Sport also form part of the grant Terms and Conditions under which the grant is paid.
13. Jersey Sport may use information provided by your sport organisation to monitor or publicise the Travel Grant and/or evaluate our grant programme.
14. Information regarding your sport organisation and the award received may be published by Jersey Sport on its website and social media channels. Jersey Sport reserves the right to use the information in any other printed or digital information it produces.
15. Your sport organisation will acknowledge the Travel Grant in its financial accounts as '*Restricted Funding*' and the source of the grant as '*Jersey Sport – Travel Grant*'. The grant should also be specifically acknowledged in your sport organisation's annual accounts/report using one of the following:
 - "Supported by Jersey Sport".
 - "Funded with the support of Jersey Sport".
 - "Jersey Sport".
16. Jersey Sport requires acknowledgement of the awarded grant in the publication of all core materials that your sport organisation produces, in print and digital, that refer to the project for which your sport organisation has received funding. Jersey Sport require your sport organisation to notify them in advance of any intention to publicise the subject of the funding and to keep Jersey Sport informed of any media coverage relating to it. Sport organisations should use either of the following wording in any publications referring to their funded project:
 - "Supported by Jersey Sport".
 - "Funded with the support of Jersey Sport".If you have any queries or would like guidance in promoting the grant and the work of your sport organisation, please contact marketing@jerseysport.je.

17. Jersey Sport holds the contact details of your sport organisation and the contact names on your application on our database for the purposes of the administration of the grant. All personal information we collect from you will be recorded, used and protected by us in accordance with the Data Protection (Jersey) Law 2018 and our Privacy Policy (available at www.jerseysport.je). We may supplement the information that you provide with other information that we obtain from our dealings with you.
18. You have the right, at any time, to ask us to delete or update the information we have about you. You can do this by calling: 01534 757700 or emailing: info@jerseysport.je
19. Appeals:
 - a. If a grant applicant wishes to appeal a decision, they need to submit a Letter of Appeal to the Jersey Sport Board via the Jersey Sport CEO within 15 working days of receipt of the decision.
 - b. The Letter of Appeal needs to contain the nature of the appeal and refer to the reasons why the grant was turned down, or not fully funded, and provide extra information and evidence as to the basis of the appeal.
 - c. On receipt of this Letter of Appeal, the CEO will inform the Jersey Sport Board that an appeal has been received and will send the Letter of Appeal, application and original decision comments on the application to the Jersey Sport Board who must provide a written response within 15 working days of the received date of the Letter of Appeal. The decision of the Jersey Sport Board will be final and there will be no further appeal.
20. The sport organisation should inform Jersey Sport if they receive any appeal related to the grant, or any other pertinent information not captured in the instances informed within this Terms and Conditions.