

# **SPORTIN SCHOOLS Programme**

## **Prospectus 2024**

### **Purpose of the SPORTIN SCHOOLS Programme**

The SPORTIN SCHOOLS Programme has evolved from the previously distributed Move More Schools Grant. The funding has been realigned to ensure a more positive outcome towards Jersey Sport's vision of 'Inspiring and Instilling Active School Cultures'. The new programme simultaneously allows for increased focus and support towards Sport Organisations to provide more local sporting opportunities, particularly by engaging underrepresented groups.

The new SPORTIN SCHOOLS Programme aims to:

- Increase funding into, and capacity within, local Sport Organisations.
- Respond to the needs and demands of sport by improving community sport links, pathways, and access to junior members for sustained and prolonged engagement with sport and physical activity.
- Establish greater equitable opportunity and access to external sport provision and specialised sports coaching for schools and their students by centrally coordinating and strategically aligning sport delivery in schools.
- Reduce the administration burden on schools and sports.
- Provide opportunities for coach development and mentoring for both teachers and sports workforce.
- Reduce inequalities in school-sport provision by coordinating delivery equitably, removing the cost barrier and supporting accessibility.

We are pleased to detail the eligibility, criteria and processes for the SPORTIN SCHOOLS Programme which have been formed through consultation with the Government of Jersey in response to the ongoing needs and demands from sports and schools.

## **Eligibility for the *SPORTIN SCHOOLS* Programme**

To be considered eligible for the SPORTIN SCHOOLS Programme, your Sport Organisation must;

1. Adopt the definition of a Sport as per the Council of Europe's European Sports Charter 1992 (as revised in 2001). "Sport" is defined as all forms of physical activity which, through casual or organised participation, are aimed at maintaining or improving physical fitness and mental well-being, forming social relationships or obtaining results in competition at all levels.
  - i. For more information and support on this topic visit: [Revised European Sports Charter](#)
  
2. Be a non-government, Jersey-based Sport Organisation, Club, Group or Business.
  
3. Be able to provide evidence of a comprehensive constitution, or equivalent governing document relevant to the Sport Organisation.
  - i. For more information and support on this topic visit: [Structure and Decision Making • Jersey Sport](#)
  
4. Be able to evidence appropriate and sufficient Safeguarding practices and processes; including a Safeguarding Policy, appointment of a Safeguarding Lead/Welfare Officer who receives formal role-specific training at least every 3 years (e.g. NSPCC Time to Listen), organisational policies and procedures, DBS/CRB checks and safeguarding training for all sports workforce involved in the management, coordination and/or delivery of regulated activity. *N.B. Sports who adopt their NGB/WF Safeguarding Policy should be able to demonstrate how they integrate these practices within their Sport Organisation, including how local safeguarding contact information is shared with their members.*
  - i. For more information and support on this topic visit: [Safeguarding and Welfare • Jersey Sport](#)

5. Confirm suitable and appropriate insurance provision is in place for all activities within the organisation.
  - i. For more information and support on this topic visit: [Insurance and Affiliations • Jersey Sport](#)
  
6. Provide details of the Sport Organisation's independent or business bank account with at least two signatories from unrelated or non-cohabiting individuals.
  - i. For more information and support on this topic visit: [Financial Assurance • Jersey Sport](#)
  
7. Have registered their Sport Organisation with the Jersey Office of the Information Commissioner and comply with regulatory and recommended practice for all matters regarding data collection and retention.
  - i. For more information and support on this topic visit: [Safeguarding and Welfare • Jersey Sport](#)
  
10. Confirm you will advise the Government of Jersey's Anti-Doping Lead should you become notified of any sanction imposed on an athlete or athlete support personnel in connection with an anti-doping rule violation under the World Anti-Doping Code.
  - i. For More information and support on this topic visit: [Anti-Doping in Sport • Jersey Sport](#)
  
11. Understand and apply the relevant anti-doping regulations, in line with the GOJ Anti-Doping Policy and NGB/WF guidelines, as well as providing access to appropriate education and training for all sports workforce, as appropriate.
  - i. For More information and support on this topic visit: [Anti-Doping in Sport • Jersey Sport](#)

## **Criteria for the *SPORTIN SCHOOLS* Programme**

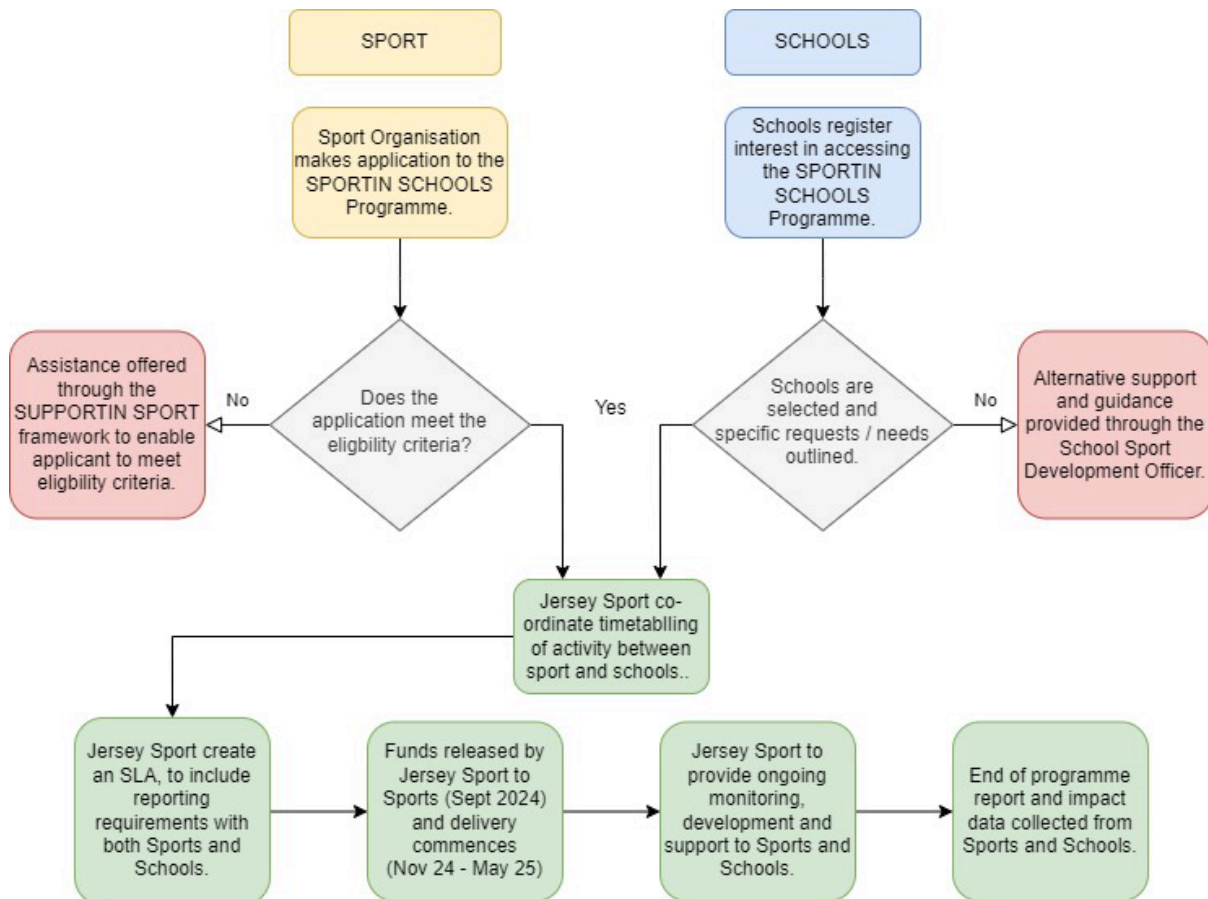
Applications are welcomed from not-for-profit, charitable and profit-making Jersey-based Sport Organisations, including Associations, Clubs, and Groups. Whilst local sport businesses are entitled to apply, they must meet the condition that no profits can be made from any activities funded through the SPORTIN SCHOOLS Programme.

The SPORTIN SCHOOLS Programme will work with Sport Organisations who can demonstrate their desire and intent to increase sport provision within the school setting, with due consideration to the delivery, legacy and pathways their Sport Organisation can offer to promote sustained and lifelong engagement with sport and physical activity.

To be considered for involvement in the SPORTIN SCHOOLS Programme, Sport Organisations will need to demonstrate alignment to their strategic priorities and/or development plan to ensure the sustainability of the investment. For Sport Organisations who do not yet have a formalised development/strategic plan, a downloadable template is available on our website.

Jersey Sport will strategically co-ordinate the timetabling of activity between sports and schools to ensure fair and appropriate access for all stakeholders involved. Jersey Sport will match the needs of schools with the resource and intent of sports, dependant on their individual contexts.

Sports should apply to the SPORTIN SCHOOLS Programme for delivery in schools between Autumn Term 2 (November 2024) to Summer Term 1 (May 2025).



## **SPORTIN SCHOOLS Programme Launch**

The 2024 funding cycle will open as a pilot fund on the 1 May 2024. The intention is that the fund will be reviewed and relaunched in 2025, becoming a funding opportunity that Sport Organisations can apply to on an annual basis subject to available funding and demonstrated impact.

### **Submitting an Application**

All applications must be submitted through our online Smart Simple grants management system, accessed via the Members Area on our website at [jerseysport.je](http://jerseysport.je). For first time applicants, you will need to register your Sport Organisation on the system before you can apply to the SPORTIN SCHOOLS Programme.

### **If you are a first-time applicant:**

1. Create an account by logging in to the *MEMBERS AREA*\* of our website at [www.jerseysport.je](http://www.jerseysport.je).
2. Once in the *MEMBERS AREA*, go to the '*APPLY FOR A GRANT*' page to launch our Smart Simple portal.
3. Under '*New to the System?*', select the grey '*Register*' button.
4. Select either '*Not-for-Profit Sport Organisation*' or '*For-Profit Business*' dependant on your Sport Organisation's set up.
5. Fill out the relevant details of the form and click submit.
6. Log into your account and use the '*UPLOAD*' section on your home page to add your Sport Organisation's Safeguarding Policy and constitution, or equivalent governing document.
7. Then follow steps 2-7 below for pre-registered Sport Organisations.

\*Accounts must be approved by Jersey Sport Marketing before login access is granted to our Members Area. If you need some support with accessing your account, please contact [marketing@jerseysport.je](mailto:marketing@jerseysport.je).

### **For pre-registered Sport Organisations:**

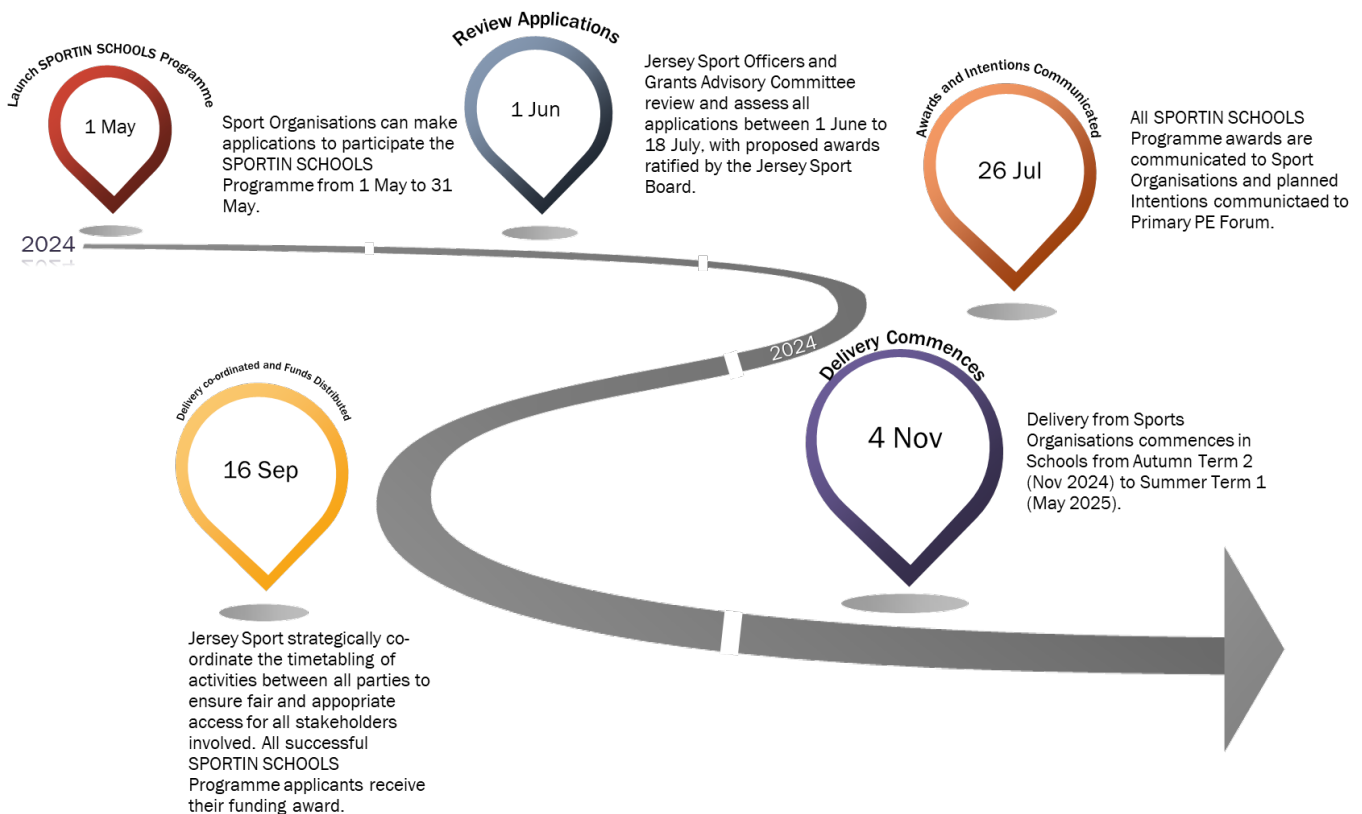
1. Log onto the *MEMBERS AREA* on [jerseysport.je](http://jerseysport.je) and go to the '*APPLY FOR A GRANT*' subpage to launch our Smart Simple portal.
2. Log in to your account on our Smart Simple portal.
3. Select '*Funding Opportunities*'.
4. Use the grey '*Apply Now*' button for the 'SUPPORTIN SPORT 2024' fund.
5. Complete the eligibility questionnaire and click '*Submit*'.
6. Use the grey '*Confirm*' button to verify your data.
7. Fill out the relevant details of the form and use the '*Save Draft*' button to save your progress or the '*Submit*' button to complete your application.

### **Reporting**

As a condition of award for all successful applicants, sports will be required to engage with the Jersey Sport Team throughout the SPORTIN SCHOOLS

Programme, providing progress updates and assurance of safe and sustainable delivery. Sports will be required to report on the impact of the fund’s investment towards the development of their sport at the end of the project.

## Application Process for the **SPORTIN SCHOOLS** Programme



## Application Support for the **SPORTIN SCHOOLS** Programme

### Drop-In Sessions

Jersey Sport will be holding a series of drop-in support sessions for sports to understand more about the SPORTIN SCHOOLS Programme and ask specific questions about the application process, eligibility, awarding and reporting requirements. Sports do not need to book in advance to attend any of the scheduled sessions:

- [Wednesday 1 May 2024 – 18:00-19:30 Fund Launch Event @ Highlands College](#)

- Friday 10 May 2024 – 12:00-14:00 Buenos Aires Room @ Santander Work Café
- Thursday 16 May 2024 – 16:30-18:30 Board Room @ Jersey Sport Offices, FB Fields
- Monday 20 May 2024 – 16:30-18:30 Dumaresq Room @ Jersey Public Library
- Wednesday 29 May 2024 – 12:00-14:00 Board Room @ Jersey Sport Offices, FB Fields

### **Support from the Jersey Sport Team**

The Jersey Sport Team would strongly advise Sport Organisations to come and chat to us about their ideas **before** submitting an application to the SPORTIN SCHOOLS Programme. We're passionate about ensuring this fund is based on a collaborative approach and will provide support for Sport Organisations from application to project delivery to ensure the success of its outcomes before, during and beyond funding.


If you would like to arrange an informal meeting with a member of the Jersey Sport team to discuss the SPORTIN SCHOOLS Programme and your application, please contact us at: [sport@jerseysport.je](mailto:sport@jerseysport.je).

## **Processes for the *SPORTIN* SCHOOLS Programme**

### **Assessment and Award**

All eligible applications will be assessed against a set framework to measure the impact of the application against the fund criteria, as detailed above. Applications will be subject to scrutiny by our Grants Advisory Committee (GAC) and sports will be notified of the outcome of their application via email through our Smart Simple grants management system. All applicants should expect to receive communication of the outcome of their application by 26 July 2024.



Successful applicants can view their approval information and any conditions placed on their award through the 'AWARD' section of their online application. Applicants must produce an electronic claim form  within 8 weeks of approval to accept their award and receive payment. After receipt of an approved claim form, payments will be made in September 2024.

Unsuccessful applicants will receive an outcome notification via email. This will provide detail around the decision to decline the application. Sports can access feedback from their application through the 'AWARD' section of their online application, and support is available through the Jersey Sport Team should any applicants wish to discuss the outcome further. Please contact us at:

[sport@jerseysport.je](mailto:sport@jerseysport.je).

### **Grant Assurance**

By accepting a grant from the SPORTIN SCHOOLS Programme, you are confirming;

1. All activities meet the requirements set out in the SPORTIN SCHOOLS Programme prospectus, terms and conditions, and submission of an application is considered acceptance of this.
2. The grant is provided on a restricted basis and must be used exclusively for the purpose of subsidising or funding your involvement in the SPORTIN SCHOOLS Programme.
3. Any SPORTIN SCHOOLS Programme allocation will not be used to double-fund associated costs or displace other funding. *(Note: this does not prevent organisations seeking other sources of funding to help cover any remaining costs associated with the project).*