

SPORTIN SCHOOLS Programme

Terms and Conditions 2024

Terms and Conditions of the SPORTIN SCHOOLS Programme

1. Jersey Sport will conduct spot checks, at its discretion, and reserves the right to audit the Sport Organisation with regards to the SPORTIN SCHOOLS Programme and the information provided as part of the grant process. Proof of spends must be retained by the organisation for up to 12 months from the date the grant is received. When requested, organisations will have a maximum of two weeks to present relevant information.
2. Jersey Sport reserves the right to cancel a grant, require repayment and/or exclude the applicant from access to future grants if we find that any information provided in the application, claim form, report, spot checks or audits was misleading, inaccurate, or fraudulent.
3. The grant is provided on the basis that the costs it is meeting have not and will not be secured from other sources. If all or part of the funding is sourced elsewhere, unless this has been stated in the application, you must at once disclose it to Jersey Sport and in that case the grant amount may be reduced to a lesser amount, or to zero.
4. If your Sport Organisation is unable to use the awarded grant for the purposes originally specified and within the timescales stated and agreed to, Jersey Sport must be informed immediately. If you require any changes to be considered and approved, please email: grants@jerseysport.je.
5. The agreement or rejection of any changes to the grant purpose will only be valid once confirmed in writing by Jersey Sport. Any changes to the programme being funded should not be implemented until this has been received.
6. Any changes to the total grant allocation amount will only be valid once confirmed in writing by Jersey Sport, usually by email.
7. Where grants are disseminated by a Sport Association to member/affiliated Sport Organisations, you must ensure the member/affiliated Sport Organisations meet the requirements of the grant and use the grant solely for the purposes set-out in this document by agreeing to these Terms and Conditions.
8. If your Sport Organisation ceases to exist, becomes insolvent, goes into administration, receivership, or liquidation, you should contact Jersey Sport at the earliest opportunity. If the grant or any part of the funding has not

already been spent on the purpose specified, it must be returned to Jersey Sport.

9. If within the lifetime of the grant your Sport Organisation undergoes a merger, consideration will be given, on receipt of a written request, to the grant being transferred, subject to the merged Sport Organisation being eligible to receive funding. This is only at the sole discretion of the Jersey Sport Grants Advisory Committee (GAC).
10. The SPORTIN SCHOOLS Programme aims to work in collaboration with Sport Organisations and local Schools. Jersey Sport therefore reserve the right to visit your Sport Organisation to see and discuss the work supported by the grant. Jersey Sport also retain the right to require your Sport Organisation's attendance at a sports partnership meeting at a mutually agreed date, time, and venue.
11. Any additional or special conditions of award notified in writing by Jersey Sport through our Smart Simple grants management system also form part of the grant Terms and Conditions under which the grant is paid.
12. Jersey Sport may use information provided by your Sport Organisation to monitor or publicise the SPORTIN SCHOOLS Programme and/or evaluate our grant programme.
13. Information received regarding your Sport Organisation and the SPORTIN SCHOOLS Programme may be published by Jersey Sport on its website and social media channels. Jersey Sport reserves the right to use the information in any other printed or digital information it produces.
14. Your Sport Organisation will acknowledge the Jersey Sport grant in its financial accounts as '*Restricted Funding*' and the source of the grant as '*Jersey Sport - SPORTIN SCHOOLS Programme*'. The grant should also be specially acknowledged in your Sport Organisation's annual accounts for each year it was received. References to this grant in your Sport Organisation's annual report or accounts should use one of the following forms of wording:
 - Supported by Jersey Sport.
 - Funded with the support of Jersey Sport.
 - Jersey Sport.

Jersey Sport requires acknowledgement of the awarded grant in the publication of all core materials that your Sport Organisation produces, in print and digital, that refer to the SPORTIN SCHOOLS Programme for which your Sport Organisation has received funding. Jersey Sport require your Sport Organisation to notify them in advance of any intention to publicise the subject of the funding and to keep Jersey Sport informed of any media coverage relating to it. Sport Organisations should use either of the following wording in any publications referring to their funded project:

- “Supported by Jersey Sport”
- “Funded with the support of Jersey Sport”.

If you have any queries or would like guidance in promoting the grant and the work of your Sport Organisation, please contact Jersey Sport Marketing at: marketing@jerseysport.je.

15. Jersey Sport holds the contact details of your Sport Organisation and your application on our database for the purposes of the administration of the grant. All personal information we collect from you will be recorded, used and protected by us in accordance with the Data Protection (Jersey) Law 2018 and our Privacy Policy (available at www.jerseysport.je). We may supplement the information that you provide with other information that we obtain from our dealings with you.
16. You have the right, at any time, to ask us to delete or update the information we have about you. You can do this by calling: **01534 757700** or by emailing us at: info@jerseysport.je
17. Appeals:
 - a. If an applicant wishes to appeal a decision, they need to submit a Letter of Appeal to the Jersey Sport Board via the Jersey Sport CEO within 15 working days of receipt of the decision.
 - b. The Letter of Appeal needs to contain the nature of the appeal and refer to the reasons why the application was not funded and provide extra information and evidence as to the basis of the appeal.
 - c. On receipt of this Letter of Appeal, the CEO will inform the Jersey Sport Board that an appeal has been received and will send the Letter of Appeal, application and original decision comments on the application to the Jersey Sport Board who must provide a written response within 15 working days of the received date of the Letter of Appeal. The decision of the Jersey Sport Board will be final and there will be no further appeal.