

SPORTIN SCHOOLS Programme

Application Questions

Organisation Registration

1. Registered not-for-profit number, registered charity number or business license number.
***open text box**
2. Which National Governing Body (NGB) or World Federation (WF) does your organisation affiliate to? (If you do not affiliate, please write 'NONE').
***open text box**
3. When did you last review your Constitution or equivalent governing document?
***MM/YYYY**
4. Please upload your Constitution or equivalent governing document.
***file upload function**
5. Please upload your Safeguarding Policy.
***file upload function**
 - a. If your Sport Organisation adopts the Safeguarding Policy of your National Governing Body or World Federation, please use the space below to describe how you integrate these practices within your Sport Organisation, including how local safeguarding contact information is shared with your members.
***open text box**
6. What is the name of your Safeguarding Lead/Welfare Officer?
***open text box**
7. Safeguarding Lead/Welfare Officer contact email:
***open text box**
8. Has your Safeguarding Lead/Welfare Officer attended role-specific training within the last three years, that is recognised and/or accepted by the relevant NGB/WF or equivalent? (e.g. NSPCC Time to Listen)
***yes/no**

9. Do all sports workforce (paid and unpaid coaches, committee members, officials, and volunteers) involved in the management, coordination and/or delivery of regulated activity hold an enhanced DBS/CRB check and safeguarding training for coaches and chaperones working with children and adults at risk?

***yes/no**

10. Please select which organisational policies and practices you currently have in place:

- Safeguarding Children Policy
- Safeguarding Adults Policy
- Equality, Diversity and Inclusion Policy
- Complaints and Disciplinary Policy / Conflict Management Policy
- Codes of Conduct, e.g. Volunteers, Participants, Parents, Coaches
- Overnight Stay / Off-Island Travel Policy

11. Update the table to provide details of your current organisational structure/committee.

***table text format**

12. How many formal meetings has your organisation held in the last 12 months?

***open text box**

13. Does your organisation hold suitable and appropriate insurance provision?

***yes/no**

14. Does your organisation hold its own bank account or business account and are there at least two signatories from unrelated or non-cohabiting individuals?

***yes/no**

15. Is your organisation registered with the Jersey Office of the Information Commissioner, and do you comply with regulatory and recommended practice for all matters regarding data collection and retention?

***yes/no**

16. How many volunteers does your organisation have?

***open text box**

17. How many paid staff does your organisation have?

***open text box**

18. How many individuals or members does your organisation currently support? ***open text box**

19. We confirm that we will advise the Government of Jersey's Anti-Doping Lead should we become notified of any sanction imposed on an athlete or athlete support personnel in connection with an anti-doping rule violation under the World Anti-Doping Code.

***yes/no**

20. Understand and apply the relevant anti-doping regulations, in line with the GOJ Anti-Doping Policy and NGB/WF guidelines, as well as providing access to appropriate education and training for all sports workforce, as appropriate.

***yes/no**

Eligibility Criteria

1. I have updated my Sport Organisation's details within the 'INTRO' section on this system's homepage to be a correct and true reflection of the current year (2024).

***yes/no**

Application for Funding

1. Are you applying as a governing Sport Association, or an individual Sport Organisation?

***sport association/sport organisation**

sport organisation = Applications from individual Sport Organisations must receive endorsement from their local governing Sport Association where it exists and is operating. Please confirm this support for your application by providing the name of the local governing Sport Association in the box below. If your Sport Organisation is unable to receive this endorsement or support, please outline the reasons for this in the box below. *Please note: the named organisation may be contacted to confirm their support of your application.*

***open text box**

2. Please outline how participating in the SPORTIN SCHOOLS Programme would contribute towards your Sport Organisation's strategic priorities and/or development plan. (max 500 words)

***open text box**

3. Please upload your Sport Organisation's strategic priorities and/or development plan using the file upload below.

***file upload function**

4. Please detail how your Sport Organisation would deliver the SPORTIN SCHOOLS Programme within schools. Some examples could include coaching plans, coach ratios, and involvement from a National Governing Body / World Federation. (max 500 words)

***open text box**

5. Please detail how your Sport Organisation would leave a legacy through the SPORTIN SCHOOLS Programme. Some examples could include teacher upskilling, donation of equipment to the school, and specific offers for families. (max 500 words)

***open text box**

6. Please detail how your Sport Organisation's offer would be sustainable outside and beyond involvement in the SPORTIN SCHOOLS Programme. Some examples could include details of capacity for new members, pathways for participants to access your sport offer within your own setting, and creating hardship funds to provide free or subsidised membership/kit opportunities to aid the removal of financial barriers to participation. (max 500 words)

***open text box**

7. List any relevant examples which demonstrate the ability of your Sport Organisation to implement similar projects. (max 500 words)

***open text box**

8. Please detail your Sport Organisation's knowledge and understanding of Health and Safety considerations, such as safeguarding, risk assessments or AFPE (Association for Physical Education). (max 500 words)

***open text box**

9. Use the table below to outline your cost considerations or upload your own document to this section using the file upload below. Include reference to how the figures have been calculated, as well as any quotes which have been obtained. Some examples could include staff pay, equipment, insurance, workforce upskilling and/or any other requirements.

Item	Quantity	Notes	Cost Per Unit	Total Cost

***file upload function**

10. Jersey Sport offer a number of support services for sport organisations to access. Please select which of these you plan to access to support your project to be successful?

***select multiple check boxes/open text box**

- Governance support
- Upskilling of sport workforce
- DBS / CRB support
- Marketing and promotion
- General support from the Jersey Sport Team
- Other (please specify)