

# **SUPPORTIN SPORT Fund**

## **Prospectus 2024**

### **Purpose of the SUPPORTIN SPORT Fund**

Jersey Sport are delighted to launch a new pilot fund in 2024 with thanks and gratitude to legacy monies left in the will of Valerie Guy. Jersey Sport want to invest this money directly back into local sport and support Jersey's Sport Organisations to build safe and sustainable sport offers which allow more islanders to get involved in local sport.

The SUPPORTIN SPORT Fund aims to support Jersey-based Sport Organisations by activating plans, aligning resources, implementing change and signalling direction to continue inspiring an active Jersey. To ensure this is a collaborative project between Jersey Sport and local Sport Organisations, we have consulted stakeholders, including Clubs and Associations, to gain input and feedback to shape what this new funding opportunity should look like.

We are pleased to detail the eligibility, criteria and timescales for the SUPPORTIN SPORT Fund which has been formed in response to the needs and requests shared during consultation.

### **Applicant Eligibility for the SUPPORTIN SPORT Fund**

To be considered eligible for the SUPPORTIN SPORT Fund, your Sport Organisation must;

1. Adopt the definition of a Sport as per the Council of Europe's European Sports Charter 1992 (as revised in 2001). "Sport" is defined as all forms of physical activity which, through casual or organised participation, are aimed at maintaining or improving physical fitness and mental well-being, forming social relationships or obtaining results in competition at all levels.
  - i. For more information and support on this topic visit: [Revised European Sports Charter](#)
2. Be a non-government, Jersey-based Sport Organisation, Club, Group or Business.
3. Be able to provide evidence of a comprehensive constitution, or equivalent governing document relevant to the Sport Organisation.
  - i. For more information and support on this topic visit: [Structure and Decision Making • Jersey Sport](#)
4. Be able to evidence appropriate and sufficient Safeguarding practices and processes; including a Safeguarding Policy, appointment of a Safeguarding

Lead/Welfare Officer who receives formal role-specific training at least every 3 years (e.g. NSPCC Time to Listen), organisational policies and procedures, DBS/CRB checks and safeguarding training for all sports workforce involved in the management, coordination and/or delivery of regulated activity. *N.B. Sports who adopt their NGB/WF Safeguarding Policy should be able to demonstrate how they integrate these practices within their Sport Organisation, including how local safeguarding contact information is shared with their members.*

- i. For more information and support on this topic visit: [Safeguarding and Welfare • Jersey Sport](#)
5. Confirm suitable and appropriate insurance provision is in place for all activities within the organisation.
  - i. For more information and support on this topic visit: [Insurance and Affiliations • Jersey Sport](#)
6. Provide details of the Sport Organisation's independent or business bank account with at least two signatories from unrelated or non-cohabiting individuals.
  - i. For more information and support on this topic visit: [Financial Assurance • Jersey Sport](#)
7. Have registered their Sport Organisation with the Jersey Office of the Information Commissioner and comply with regulatory and recommended practice for all matters regarding data collection and retention.
  - i. For more information and support on this topic visit: [Safeguarding and Welfare • Jersey Sport](#)
10. Confirm you will advise the Government of Jersey's Anti-Doping Lead should you become notified of any sanction imposed on an athlete or athlete support personnel in connection with an anti-doping rule violation under the World Anti-Doping Code.
  - i. For More information and support on this topic visit: [Anti-Doping in Sport • Jersey Sport](#)
11. Understand and apply the relevant anti-doping regulations, in line with the GOJ Anti-Doping Policy and NGB/WF guidelines, as well as providing access to appropriate education and training for all sports workforce, as appropriate.
  - i. For More information and support on this topic visit: [Anti-Doping in Sport • Jersey Sport](#)

## **Criteria for the SUPPORTIN SPORT Fund**

Due to Jersey Sport's charitable status, all applications must demonstrate their commitment and contribution to the 'advancement of public participation in sport', and/or the 'advancement of health'.

In addition, all applications will need to evidence how they align to and provide impact against **at least one of Jersey Sport's four strategic purposes**;

1. Increase participation in sport and physical activity
2. Reduce inequalities by targeting under-represented groups\*
3. Focus on inactive islanders, increasing physical activity levels to become "fairly active" (30 mins or more of physical activity per week)
4. Build a safe, sustainable, and inclusive sporting community

\***under-represented groups** can include:

- Women and girls
- Lower socio-economic communities
- Participants with a disability or life limiting illness
- Tackling teenage drop-off
- Participants aged 65 or over
- Participants of underrepresented nationality or ethnic groups
- New or expectant parents
- LGBTQ+ participants
- Other (\*please specify)

## **Application Eligibility for the SUPPORTIN SPORT Fund**

What will we fund?

*Due to the broad nature of this fund criteria and expected overwhelming demand for funding, it is important that applicants acknowledge that there should be no expectation or guarantee that all projects will be funded.*

Applications are welcome from not-for-profit, charitable and profit-making Jersey-based Sport Organisations, including Associations, Clubs and Groups. Whilst local sport businesses are entitled to apply, they must meet the condition that no profits can be made from any activities funded through the SUPPORTIN SPORT Fund.

Applications from individual Sport Organisations must receive endorsement from their local governing Sport Associations, where it exists and is operating. If your Sport Association is unable to provide this endorsement or support, applicants will be required to state the reasons for this within their application.

For applications for funding in excess of £10,000, applicants will need to demonstrate alignment to their Sport Organisation's strategic priorities and/or development plan to ensure the sustainability of the investment. For Sport Organisations who do not yet have a formalised development / strategic plan, a downloadable template is available on our website.

Small-scale capital facility investment will be considered, dependent upon the impact and necessity for the project to run effectively with alignment to outcomes as above.

## Collaborative Applications

Applications are also welcome from cross-sport or cross-organisation collaborations who are working together to achieve similar outcomes. We would love to see applications submitted by Sport Organisations from the same or different sports who recognise the value in collaborating to deliver a project. When submitting a cross-sport or cross-organisational application, all Sport Organisations must register on our Smart Simple grants management system, but one organisation should be nominated to submit the application on behalf of the organisations involved. Like all applications, any organisations involved in collaborative projects must meet the eligibility criteria outlined below.

## Funding Terms

Sports should apply to this fund for all projects commencing from July 2024. Projects which have started before this date will not be considered unless there is clear additionality or extension of project work demonstrated. Larger projects may last up to two years and must be completed by July 2026.

There will not be a funding cap or limit for applications. Whilst this open process provides increased opportunity for sports, Jersey Sport and applicants must acknowledge the challenges of increased demand for funding, and the difficulty of being able to fund all requests. Therefore, we encourage applications that seek match- or part-funding to activate their projects.

## ***Application Process for the SUPPORTIN SPORT Fund***

### Fund Launch

The 2024 funding cycle will open as a pilot fund on the 1 May 2024. The intention is that the fund will be reviewed and relaunched in 2025, becoming a funding opportunity that Sport Organisations can apply to on an annual basis subject to available funding and demonstrated impact.

Once a grant has been approved (or part approved), sports will submit their claim form to receive their grant allocation in support of their project.

### Fund Schedule

**APRIL 2024** – Application requirements are released. Drop-in sessions open for fund-specific support.

**1 MAY 2024 @ 12:00** – The SUPPORTIN SPORT Fund is launched.

**31 MAY 2024 @ 12:00** – Applications for the SUPPORTIN SPORT Fund close.

**1 -23 JUNE 2024** – Officer assessment period.

**24 JUNE - 18 JULY 2024** – GAC peer review, recommendations, and Board ratification for awards.

26 JULY 2024 – All SUPPORTIN SPORT Fund awards for the 2024 funding cycle are communicated.

SEPTEMBER 2024 - All successful applications receive their award.

## Submitting an Application

All applications must be submitted through our online Smart Simple grants management system, accessed via the Members Area on our website, [jerseysport.je](http://jerseysport.je). For first time applicants, you will need to register your Sport Organisation on the system before you can apply to the SUPPORTIN SPORT Fund.

### *If you are a first-time applicant:*

1. Create an account by logging in to the **MEMBERS AREA**\* of our website.
2. Once in the **MEMBERS AREA**, go to the **'APPLY FOR A GRANT'** subpage to launch our Smart Simple portal.
3. Under **'New to the System?'**, select the grey **'Register'** button.
4. Select either **'Not-for-Profit Sport Organisation'** or **'For-Profit Business'** dependant on your Sport Organisation's set up.
5. Fill out the relevant details of the form and click submit.
6. Log into your account and use the **'UPLOAD'** section on your home page to add your Sport Organisation's Safeguarding Policy and constitution, or equivalent governing document.
7. Then follow steps 2-7 below for pre-registered Sport Organisations.

\*Accounts must be approved by Jersey Sport's Marketing Team before login access is granted to our Members Area. If you need some support with accessing your account, please contact [marketing@jerseysport.je](mailto:marketing@jerseysport.je).

### *For pre-registered Sport Organisations:*

1. Log onto the **MEMBERS AREA** on [jerseysport.je](http://jerseysport.je) and go to the **'APPLY FOR A GRANT'** subpage to launch our Smart Simple portal.
2. Log in to your account on our Smart Simple portal.
3. Select **'Funding Opportunities'**.
4. Use the grey **'Apply Now'** button for the 'SUPPORTIN SPORT 2024' fund.
5. Complete the eligibility questionnaire and click **'Submit'**.
6. Use the grey **'Confirm'** button to verify your data.
7. Use the drop-down box in the **'APPLICATION FOR FUNDING'** tab to confirm which band you are applying within and click **'Save Draft'** to update the application questions.
8. Fill out the relevant details of the form and use the **'Save Draft'** button to save your progress or the **'Submit'** button to complete your application.

## Reporting

As a condition of award for all successful applicants, sports will be required to engage with the Jersey Sport Team throughout the project, providing progress

updates and assurance of safe and sustainable delivery. Sports will be required to report on the impact of the fund's investment towards the development of their sport as well as Jersey Sport's four strategic purposes.

Informal and formal reporting requirements will be proportionate to the size of award. This will be discussed and agreed between each applicant and Jersey Sport's GAC, should their application be successful.

## **Application Support for the SUPPORTIN SPORT Fund**

### Drop-In Sessions

Jersey Sport will be holding a series of drop-in support sessions for sports to understand more about the SUPPORTIN SPORT Fund and ask specific questions about the application process, eligibility, awarding and reporting requirements. Sports do not need to book in advance to attend any of the scheduled sessions:

- Monday 27 April 2024 – 12:00-14:00 Buenos Aires Room @ Santander Work Café
- Tuesday 30 April 2024 – 12:00-14:00 Board Room @ Jersey Sport Offices, FB Fields
- [Wednesday 1 May 2024 – 18:00-19:30 Fund Launch Event @ Highlands College](#)
- Friday 10 May 2024 – 12:00-14:00 Buenos Aires Room @ Santander Work Café
- Thursday 16 May 2024 – 16:30-18:30 Board Room @ Jersey Sport Offices, FB Fields
- Monday 20 May 2024 – 16:30-18:30 Dumaresq Room @ Jersey Public Library
- Wednesday 29 May 2024 – 12:00-14:00 Board Room @ Jersey Sport Offices, FB Fields

### Support from the Jersey Sport Team

The Jersey Sport Team would strongly advise Sport Organisations to come and chat to us about their ideas **before** submitting an application to the SUPPORTIN SPORT Fund. We're passionate about ensuring this fund is based on a collaborative approach and will provide support for Sport Organisations from application to project delivery to ensure the success of its outcomes before, during and beyond funding.

If you would like to arrange an informal meeting with a member of the Jersey Sport team to discuss the SUPPORTIN SPORT Fund and your application, please contact us at: [sport@jerseysport.je](mailto:sport@jerseysport.je).

## **Processes for the SUPPORTIN SPORT Fund**

### **Assessment and Award**

All eligible applications will be assessed against a set framework to measure the impact of the application against the fund criteria, as detailed above. Applications will be subject to scrutiny by our Grants Advisory Committee (GAC) and sports will be notified of the outcome of their application via email through our Smart Simple grants management system. All applicants should expect to receive communication of the outcome of their application by 26 July 2024.

Successful applicants can view their approval information and any conditions placed on their award through the 'AWARD' section of their online application. Applicants must produce an electronic claim form within 8 weeks of approval to accept their award and receive payment. Payments will be made within 4 weeks of receipt of an approved claim form.

Unsuccessful applicants will receive an outcome notification via email. This will provide detail around the decision to decline the application. Sports can access feedback from their application through the 'AWARD' section of their online application, and support is available through the Jersey Sport Team should any applicants wish to discuss the outcome further. Please contact us at: [sport@jerseysport.je](mailto:sport@jerseysport.je).

### **Grant Assurance**

By accepting a grant from the SUPPORTIN SPORT Fund, you are confirming;

1. All activities meet the requirements set out in the SUPPORTIN SPORT Fund prospectus, terms and conditions, and submission of an application is considered acceptance of this.
2. The grant is provided on a restricted basis and must be used exclusively for the purpose of subsidising or funding your approved project to help progress towards at least one of Jersey Sport's four strategic purposes.
3. The amount claimed will not exceed the total costs associated with the project.
4. Any SUPPORTIN SPORT Fund allocation will not be used to double-fund associated costs or displace other funding. *(Note: this does not prevent organisations seeking other sources of funding to help cover any remaining costs associated with the project).*